

ANNUAL CALENDAR OF EVENTS/REQUIRED REPORTS

The calendar of events and reminders is an attempt to list most of the annual occurrences in order to facilitate planning. It has several purposes, so every item is not applicable to all users.

Calendar of events and reminders for Year 2010

JANUARY

1 ENROLLMENT FEE FOR NEW MEMBER APPLICATIONS START
2 CENTRAL AREA APPOINTED OFFICERS TRAINING – SEC DELBAY
9 EASTERN AREA APPOINTED OFFICERS TRAINING – TRACEN CM
26-31 NATIONAL TRAINING, ST. LOUIS, MO

FEBRUARY

1 **DEADLINE** – CG PROPERTY INVENTORY (**ADMIN-7**) – TO **DIRAUX**
1 **DEADLINE** - FINANCIAL REPORTS (**ANSC-7025**) – TO **DSO-FN**
22 **DEADLINE** – SPRING CONFERENCE REPORT TO **DCOS**
27 WESTERN AREA APPOINTED OFFICERS TRAINING – LOCATION (TBD)

MARCH

5 CENTRAL AREA EXCOM MEETING
8 DIRAUX TO MAIL CONFERENCE REPORT PACKAGE
19-21 D5-NR SPRING CONFERENCE, YORK, PA

APRIL

15 EASTERN AREA EXCOM MEETING

MAY

15-21 NATIONAL SAFE BOATING WEEK
31 **DEADLINE** (National) - REQUIRED WORKSHOPS

JUNE

1 FY-10 TRAINING PLAN TO DIRAUX FROM DCOS
30 **DEADLINE** - DISENROLLMENTS FOR FAILURE TO PAY **2010** DUES
(Must be postmarked by **30 Jun 2010 to: DSO-PS**)
30 **DEADLINE** (D5-NR) – REQUIRED WORKSHOPS
(REF: D5NRINST M16790.1C, D5-NR POLICY MANUAL, 4.H)

ANNUAL CALENDAR OF EVENTS/REQUIRED REPORTS, CONTINUED

JULY

5 NEXT FY BUDGET TO DISTRICT
15 **DEADLINE** – WORKSHOP DATA ENTRY BY SO-IS

AUGUST

19 EASTERN AREA EXCOM MEETING
20 CENTRAL AREA EXCOM MEETING
27-29 NACON 2010, PHOENIX, AZ

SEPTEMBER

30 END 2010 WORKSHOPS

OCTOBER

1 ENROLLMENT FEE FOR NEW MEMBERS WAIVED THROUGH 31 DEC
22 CENTRAL AREA EXCOM MEETING

NOVEMBER

1 DIRAUX TO MAIL AUDIO/VISUAL INVENTORY FORMS
30 **DEADLINE** FOR DISENROLLMENTS TO DSO-PS
-- **Must be postmarked by 30 Nov to: DSO-PS**
(REF: D5NRINST M16790.C, D5-NR POLICY MANUAL, 2.A.2)

DECEMBER

15 **DEADLINE**
-CERTIFICATION OF ELECTION (**ADMIN-2**) TO DIRAUX

-ANNUAL UNIT OFFICER REPORT FORM (**ANSC-7007**) TO SO-IS

21 **DEADLINE TO DIRAUX**
-NEW MEMBER ENROLLMENT PACKAGES
-TRANSFERS
-DISENROLLMENTS BY DSO-PS

****DUE TO DIRAUX TO ENSURE DATA ENTRY BY END OF YEAR****
(REF: D5NRINST M16790.1C, D5-NR POLICY MANUAL, 2.A.1.b)

31 **DEADLINE**
-DATA ENTRY BY SO-IS
(ELECTIONS & MISSION ACTIVITY)