

U.S. COAST GUARD AUXILIARY  
FIFTH COAST GUARD DISTRICT – NORTHERN REGION

**UNIT FINANCE OFFICER REFERENCE GUIDE**

**Publications**

Coast Guard Auxiliary Manual, COMDTINST M16790.1 (series)  
Chapter 5, Section N (page(s) 5-73)

Auxiliary Division Procedures Guide, COMDTPUB P16791.3  
Chapter 2, Section G (page(s) 2-9)  
Enclosure 6  
Enclosure 7

Auxiliary Flotilla Procedures Guide, COMDTPUB P16791.5  
Chapter 1, Section D (page(s) 1-5)  
Appendix C

Fifth District Northern Region Auxiliary Policy Manual,  
D5NRINST M16790.1C  
Chapter 2, Section L (page(s) 2-15)  
Appendix C (pages C-19 to 26)

**Reporting Timetable**

Unit Budget – Approval by members/Board at January unit meeting

Finance Report – Presented at unit meeting each month for the preceding month

Financial Report of Auxiliary Unit (Form ANSC-7025)  
Flotilla Commander to Division Commander – 31 January  
Division Commander to DSO-FN – 20 February  
DSO-FN to Director of Auxiliary – 1 March

**Web Links**

U.S. Coast Guard Auxiliary – [www.cgaux.org](http://www.cgaux.org)

Fifth District (NR) -- [www.5nr.org](http://www.5nr.org)

Finance Officer E-Mail -- [rperrone36@verizon.net](mailto:rperrone36@verizon.net)