Website Maintenance
Where’s my Disk Space?
How to make the most of 15MB
PART 1
Behind the Scenes in cPanel

Let’s LOG IN and get started

Open a Browser window - Type in your National Server website address, PLUS /cPanel

Depending on your Browser either window may display
Typically your address looks like this:
http://aXXXXXXXX.uscgaux.info/cpanel

Then in the Security window - ENTER Your Web Access Username and Password

Depending on your Browser either window may display
cPanel’s Main Window Page

Let’s work with Analog Stats and Disk Space Usage

Your Icon Layout may vary, just look for the icons in the display!!!
Disk Space Usage

- Flotilla’s have 15MB of disk space allocated
- Click the icon for a graph of disk usage by directory
- The graph displays which directories use the most space on your website’s hard drive.
Disk Space Usage

- Shown below are the files listed, usually in order of space used
- Click on the word “DIRECTORY “ to put the files in alphabetical order
Now all the ‘tmp’ files are listed in order.
Select tmp/webalizerftp, webalizer and awstats.
Above the SIZE(MB) Click Delete Selected.

We’ll address tmp/analog a little latter.
Disk Space Usage

- Click ‘Yes’ to begin removal of these files

![Disk Space Usage](image-url)
In most cases your ‘tmp’ file sizes are larger
All files being deleted will scroll across your screen
Disk Space Usage

- Notice how your available disk space has increased
Disk Space Usage

- Now let's go look at the Analog Stats
- Click Home to go to the cPanel main window

Disk Space Usage

This screen provides a quick way to see the amount of disk space being used by folders. It will not show you the disk space taken by individual files. If you need to view individual files please use the File Manager.

The estimates below only include data in your home directory.
Analog Stats

- From the Main cPanel window click on the Analog Stats Icon
- This program compiles statistical information about your website
- Click on the Viewer glass to see your savable website report
Analog Stats

- The report is very long, click on the header links to view each section without scrolling
- A report is generated each month

Thank You Frank Fortney for letting me use your Flotilla website.
Analog Stats

- Save this complete report to view in a browser window for future use
- A Good Maintenance practice:
  - check your report the first week of each month
  - then delete the files from the server
- Now go back to **Disk Space Usage**
- Repeat the process for the tmp/analog file
- Hurrah! This is the end of part 1 of a series

end of part 1