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## MEMORANDUM

*Victoria L Taylor, LCDR*

From: V. L. Taylor, Lieutenant Commander  
CGD FIVE (dpa-n)

To: Fifth District Northern Region Coast Guard Auxiliary

Subj: NOVEL CORONAVIRUS (COVID-19) – D5NR AUXILIARY UPDATED  
GUIDANCE FOR SUPPORT AND MISSIONS – UPDATE 5

Ref: (a) DIRAUX Memo of 17 Sep 2020  
(b) Aux COVID-19 High-Risk Assessment Form (Enc 13 of COVID-19 PLANORD  
(July 2020 v.8) Pandemic & Emerging Infectious Disease Risk Assessment  
(c) Coast Guard Risk Assessment for Enclosed Space Mass Gatherings  
(d) ALCOAST 259/20 COVID-19 OFF-DUTY RISK MANAGEMENT  
(e) CGD FIVE (dp), Captain O'Connell's Memo of 23 Jul 2020  
(f) ALCOAST 259-20 Off Duty Risk Management  
(g) ALCOAST 396-20 COVID-19 Travel and Leave Update 3

1. The safety of all Coast Guard (CG) members and their families continues to be the highest organizational priority. You have continued to hold fast the missions of the CG Auxiliary and I personally thank you for your dedication, professionalism, understanding and cooperation during this critical time. Before returning to work, Auxiliarists must read and understand all references of this memo.
2. This guidance updates my memo of 17 Sep 2020, reference (a). All Auxiliary missions are authorized. It also incorporates publication of reference (b), Auxiliary COVID-19 High-Risk Assessment Form, which is Enclosure 13 of the COVID-19 PLANORD (July 2020 v.8) Pandemic and Emerging Infectious Disease Risk Assessment, and incorporates reference (c), CG Risk Assessment for Enclosed Space Mass Gatherings. The COVID-19 Risk Assessment Job Aid and the Risk for Death from COVID-19 Exposure shall continue to be used. In addition, members are authorized to travel outside the D5NR region for CG/Auxiliary training and/or to perform CG Auxiliary missions.
3. Members must adhere to reference (d), where it directs you and encourages your family members to carefully consider risk to themselves and CG missions before engaging in activities that pose an increased risk to contracting COVID-19. All local, state and federal guidelines must be strictly followed. ALCOAST 259-20 and ALCOAST 396-20, references (f) and (g), are to be reviewed.

4. In accordance to reference (e), your Active Duty (AD) Ordering Issue Authority (OIA) in conjunction with your Chain of Leadership and Management (COLM), must perform an Operational Risk Assessment in determining the risk vs gain of requested CG Auxiliary missions. The AD OIA will use the COVID-19 PLANORD (July 2020 v.8) Pandemic and Emerging Infectious Disease Risk Assessment prior to mission execution to determine if the gain outweighs the risk of contracting the COVID-19 virus.
5. Auxiliarists shall meet the training requirements and use reference (b) to certify their status in respect to COVID-19 high-risk criteria and submit to their AD OIA. The approving AD OIA must keep this form in their records and also submit a copy to the DIRAUX email for our records at [D5NRDIRAUX@uscg.mil](mailto:D5NRDIRAUX@uscg.mil). Members must work with the OIA and COLM ensuring they have proper Personal Protective Equipment (PPE), and the PPE must be used in accordance with policy. Auxiliarist must have a cloth face covering of neutral solid coloring with them during any activity. Before Auxiliarists have gatherings, such as a Flotilla Meeting, reference (c) must be used and sent to your COLM for approval. Many Flotillas are highly successful having their meetings virtually.
6. If an Auxiliarist is about to perform a mission and does not report or do work for an AD CG member, then the Director of Auxiliary (DIRAUX) will serve as their OIA. The Auxiliarist must submit reference (b) to their COLM for first approval, and their COLM will submit the approved form to the DIRAUX email, [D5NRDIRAUX@uscg.mil](mailto:D5NRDIRAUX@uscg.mil), for final approval. The email subject line will have the member's name and "Approval Needed for Upcoming Mission". Attached will be reference (b). In the body of the email, it will provide the type of mission that is to be performed, the dates the mission is to be performed, and the explanation of why this member and AUX leadership say that the gain to the CG outweighs the risk of the member contracting the COVID-19 virus.
7. The COVID-19 virus still exists and is spreading. Additional information from the CDC regarding this disease and how to take precautions against it can be found at: <https://www.cdc.gov/coronavirus/2019-ncov/specific-groups/high-risk-complications.html>
8. Sector Delaware Bay is not operating at full capacity at this time and is still on an alternate work schedule. The D5NR DIRAUX office is also not operating at full capacity and working on an alternate work schedule.

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